

Set Up:

- * Set up must be completed by 2 pm for the 3'clock opening June 2nd
- * All vendors must remain open during festival hours.
- * **No vendors will be allowed to drive on the event grounds during Festival hours.**
- * Craft booths are 10 X 10, if more space is required, advanced notice to the coordinator is required and will be charged accordingly. (i.e., 2 spots, 2 charges)

Security:

- * General overnight security will be provided, but any damages or loss will be the responsibility of the vendor and not the festival.
- * The festival committee will visit all booths and have the authority to request removal of any or all undesirable items.

Booths:

- * Each vendor is provided a space, which is assigned by Sunfest.
- * Vendors will not be allowed to move to a new location at any time.
- * Vendors will be responsible for any property damage incurred in the area of their booth.
- * All electrical cords must be grounded and meet site approval.
- * Vendors are required to supply and maintain at least one trash and/or recycling Container at their booth.
- * **Power supply is limited and reserved for food vendors. What power is left over after food vendors have all they need, will be provided on a first come first serve basis.**
- * Proper power cords will be the responsibility of the vendor.
- * Castlegar Sunfest will not provide any type of framed tents or coverings for vendors.
- * **NO** alcoholic beverages may be sold or consumed at your concession space.

Clean-up:

- * Vendors are responsible for maintenance and clean up within a 10-foot radius of their booth at all times during the event. Please provide and maintain your own garbage and recycling receptacles and take any garbage to the bins provided.

Sunfest Committee Contact:

- * Lori Orser 250-354-7266 castlegarsunfest@gmail.com

Castlegar Sunfest Festival In the park
June 2 – 3 – 4, 2023
Craft / Merchandise vendor Contract

Contact Name: _____
Address _____

Phone# _____ e-mail address _____

Do you wish to stay for Sunday? _____

POWER IS LIMITED!!! PLEASE PROVIDE US WITH YOUR POWER REQUIRMENTS TO BE SURE WE CAN ACCOMMODATE YOUR BOOTH!

Craft vendor spaces are 10 X 10. If extra space is required, please enquire first. The vendor may be required to pay extra for using more space. Please enquire.

If Power is available, how much do you need? _____
Is this power vital to your booth? _____

Please list items you will be selling in your booths.

Item	Price
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Craft/merchandise vendors - # of 10 x 10 spaces _____ @ \$85.00 = _____
Charity & Non-profits # of 10 x 10 spaces _____ @ \$30.00 = _____

Total Enclosed \$ _____

*****Please make cheques payable to Castlegar Festival Society*****

Vendors Signature:

Date:

In order to properly process your application, please enclose the following

* Completed copy of this contract for each vendor.

* Payment ** If you would like to e transfer your payment, please e mail the application to me first to confirm acceptance: castlegarsunfest@gmail.com, I will respond with an e mail address to send payment to.

Send Completed Contracts To:
Castlegar Festival Society
C/O Lori Orser
1503 Slocan St
Nelson B.C
V1L 1G1